Computer Teacher (Part-Time)

About RUN:

RUN is a Hong Kong non-profit organisation whose mission is to rehabilitate vulnerable refugees through running and other sports, then empower them to complete educational opportunities. We provide trauma intervention in a warm, friendly, and safe environment. RUN's programmes centre on three goals: **R**ebuild the mental and physical strength of refugees, **U**nite them as a community and **N**urture them into a more hopeful future through life skills and education.

The Position:

RUN is seeking a patient and dedicated Computer Teacher to lead our Computer Programme. Founded in 2015, RUN is embarking on a new phase of strengthening and growing our programmes, including offering education to all participants. The ideal candidate has excellent interpersonal skills, experience working with disadvantaged students from diverse backgrounds, and is passionate about education. This role is perfect for teachers who want to leave a lasting impact on the lives of Hong Kong's most vulnerable refugees and asylum seekers.

Roles and Responsibilities:
- Lead and design curriculum for Beginner and Intermediate Computer classes
  - Focus on basic computer skills, Microsoft Office, and Google Suite
- Develop assessments to place students in appropriate classes and track progress
- Create organized and engaging lesson plans for each class
- Supervise and instruct students during class time
- Provide individual support to students needing additional instruction
- Communicate regularly with RUN management on student needs and progress

Desired Skills & Qualifications:

- A bachelor's degree in computer science or a related field preferred
- Good class management skills
- Cultural awareness and an ability to communicate with people from cultures different than their own
- Exercises discretion and able to maintain confidentiality
- Honest, strong work ethic and committed to integrity
- Patient, friendly, positive, excellent interpersonal skills and passionate about education
- Minimum 2 years teaching experience
- Must have right to work in Hong Kong

Location: RUN's office in Wong Chuk Hang

Salary: Dependent on experience

Duration: Permanent contract, part-time role

Start Date: March 2019

How to Apply: Please send your CV and cover letter addressed to Ms. Pristine Lampard to pristine@runhk.org with the subject line "Computer Teacher" by **February 28, 2019.**

RUN values equality and diversity and welcomes applications from all sections of the community.